

## **Denial, Suspension, or Revocation of Certification Policy**

The purpose of this policy is to outline the process to complete when denying, suspending, and or revoking a certification.

The Board considers all incidents of misconduct, misrepresentation, noncompliance, fraud, and/or conduct unbecoming of the paramedic profession to be serious ethical issues that could result in disciplinary action, up to and including, revocation of all IBSC credentials.

Cause for denial, suspension, or revocation of certification includes – but is not limited to – the following:

1. Falsification of information on any IBSC application
2. Misrepresentation of CE credits submitted for recertification
3. Falsification of any materials requested by IBSC
4. Suspected individual pre-knowledge of test content, impersonation, having an unfair advantage on the examination, or other evidence to possible examination compromise
5. Any restrictions, revocation, suspension, probation, or other sanctions against a professional license by the state license authority and/or the NREMT that limits the ability to practice as a paramedic
6. Misrepresentation of certification status

The Board will complete an objective review process – that maintains due process – during their investigation of any alleged misconduct, misrepresentation, and/or noncompliance.

Upon completion of the review process, the Board may take disciplinary action, for valid cause, against certificate holders, individuals seeking certification, or individuals misrepresenting their certification status.

The individual will be notified in writing that an allegation of wrongdoing has been received and that a review process has been initiated. The certificant must submit in writing, within 30 days of notification, any evidence or argument concerning the allegations.

The IBSC will issue a statement of findings and outline any action that may be taken within 90 days of the allegation. Appeal of any IBSC decision can be made as outlined in **Review and Appeals Process Policy**.

Please address all questions and concerns regarding this policy to the Chairman and or the Chief Operating Officer.